



**48 Station St  
Pakenham Vic 3810  
Tel: 5945 5000**

Dear Prospective In Home Care Educator,

Thank you for your interest in the Windermere In Home Care Service. In Home Care is childcare provided in the child's home.

Enclosed is an application form and an In Home Care Service information booklet. If after reading the booklet you would like to move forward with your application, please complete the application form and return it to this office, with your resume. We are always interested in hearing from potential new In Home Care Educators.

When we receive your application we will contact you to make a time to discuss your application and our requirements further.

It is important to note that not all applicants are suitable for In Home Care and the decision in relation to the success of your application will be made by the coordination unit.

The Windermere In Home Care Service currently has approximately 35 Educators providing In Home childcare in the Cardinia and Casey Municipality. We hope that your application is successful and that you will become part of the growing Windermere In Home Care team.

If you have any questions before you complete the application form please do not hesitate to phone the Co-Ordination Unit on 5945 5000.

Yours faithfully

**Lisa Smyth  
Manager  
Windermere In Home Care Service**