

## **NON-STANDARD HOURS CHILD CARE**

### **EDUCATOR INFORMATION**

There are many things to consider when deciding to undertake Non-Standard Hours Child Care. There will be an impact on your family and lifestyle as in most situations Non-Standard Hours Child Care will coincide with the time when your family members would normally be at home. The following are for your consideration and will be discussed with your Coordinator as part of the application and approval process.

#### **1. Determining numbers of children**

Windermere Family Day Care may choose to limit the number of children you provide child care for during non-standard hours.

- Your own children
- Suitability of space within your home
- Availability of suitable sleeping areas for children
- Number of children in a family requiring child care
- Length of booked hours
- Strategies and support networks in place in the case of emergencies, shift changes and illness within your family

#### **2. Assessment of your environment**

As part of your application to provide Non-Standard Hours Child Care your residence will be assessed. The outcomes of this assessment will be utilised to determine the suitability of providing child care during non-standard hours. Inclusions may be:

- Suitability of bathing and dressing areas, ensuring privacy
- Suitability of sleeping areas – ability to offer personal space to children, or for siblings if the same gender to share, as stated in Policy 4.8
- Availability of areas for your family to undertake their usual routine while the family day care children are present

### **Responsibilities for Non Standard Hours Child Care**

In most circumstances Non-Standard Hours Child Care will occur when your family will be at home. You will need to consider the continual education and care of the children including any activities that occur while the children are present and the level of your family's involvement.

### **Emergency procedures**

Caring for children during Non-Standard Hours brings with it a different dimension for emergency situations and procedures for dealing with these situations must be established. There may be occasions where a child becomes ill or require medical attention; an evacuation of your home is required or a member of your family becomes ill.

### **Your family commitments**

There may be components of your routine or family commitments that need to continue whilst children are in Non-Standard Hours Care. These may be extra-curricular activities or general routines that require risk assessments and authorisations as outlined in Windermere Family Day Care's policies

### **Planning and maintaining records for children**

Information that is important for families to be aware of may include:

- Meal time
- Bath time
- Sleep time
- General activities
- Concerns