

## CASUAL OVERNIGHT CHILD CARE

An application for casual overnight child care enables a family to use up to 23 hours of child care in one session. An individual application is required for each occurrence of casual overnight care.

In order to approve applications the following information is required:

- dates and times that you will be requiring overnight care
- the reason why care is required
- a statutory declaration, work roster or medical letter to support your claim

Please allow up to three business days for processing.

### Family details

Family name .....  
 Given names .....  
 Home address .....  
 ..... Postcode .....  
 Contact number .....  
 Name of educator .....

### Child details

	Family Name	Given Name	CRN
Child 1	.....	.....	.....
Child 2	.....	.....	.....
Child 3	.....	.....	.....
Child 4	.....	.....	.....

*If casual overnight child care is being sought for more than four children; please attach a separate sheet with the above details.*

## Care required

Please provide detailed information **and supporting documentation (ie statutory declaration, work roster or medical certificate)** about the reason(s) casual overnight care is required, please attach a separate sheet if insufficient space.

☐ Statutory Declaration ☐ Work Roster ☐ Medical

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## Casual overnight care periods required

Please provide information about the casual overnight care periods required (covered by this application) and dates;

Dates:            from     /     /     to     /     /     Times:            From            To

## Parent statement

- I declare that the information I have provided on this form is correct to the best of my knowledge.

Signature ..... Date     /     /

## Service to complete

Date received     /     /

Approved     ☐ Yes            ☐ No

Reason

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Manager (or representative) signature ..... Date     .... / .... / ....