

PERMANENT OVERNIGHT CHILD CARE

A family can apply for a permanent overnight child care booking which enables a family to use up to 23 hours of care in one session.

In order to approve applications the following is required:

- dates and times that you will be requiring overnight care
- the reason why care is required
- a copy of roster for shift work
- a statutory declaration, work roster or medical letter to support your claim

Please allow up to three business days for processing

Family details

Family name
 Given names
 Home address
 Postcode
 Contact number
 Name of educator

Child details

	Family Name	Given Name	CRN
Child 1
Child 2
Child 3
Child 4

If permanent overnight child care is being sought for more than four children; please attach a separate sheet with the above details.

Care required

Please provide detailed information **and supporting documentation (ie statutory declaration, work roster or medical certificate)** about the reason(s) permanent overnight care is required, please attach a separate sheet if insufficient space.

☐ Statutory Declaration ☐ Work Roster ☐ Medical

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Permanent overnight care periods required

Please provide information about the permanent overnight care periods required (covered by this application) and dates;

Dates:	from	/	/	to	/	/	Times:	From	To
	from	/	/	to	/	/		From	To
	from	/	/	to	/	/		From	To

Parent statement

- I declare that the information I have provided on this form is correct to the best of my knowledge.

Signature Date / /

Service to complete

Date received / /

Approved ☐ Yes ☐ No

Reason

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Manager (or representative) signature Date / /

Date for review of placement / /